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Receipt vs. Acceptance



Receipt of an application is taking possession of a candidate's application.

Acceptance of an application is making a determination that a candidate's application is complete and the candidate's name will be on the ballot.

Receipt of Hand Delivered application



Initial review for completeness

Are all the required boxes filled in?

Has the application been notarized?

If the application has not been signed and notarized, office staff will notarize it.

Office staff can only notarize an application that has not been signed.

Application will be date/time stamped

Receipt of Mailed/Emailed application



Application will be date/time stamped

Initial review for completeness

Are all the required boxes filled in?

Has the application been notarized?

Application must be signed and notarized

The candidate will be notified in writing of application's acceptance/rejection/eligibility.

